Voting by Proxy: A Quick Guide

What is a proxy?

Can't be at the members' meeting on Sunday, October 25, at 1:00 p.m.? You can still vote. A proxy is a person you pick to vote for you. You sign a short form that names that person and tells them how to vote.

Why it matters

A proxy vote counts the same as a vote in person when the form is done right. It also counts toward the minimum number of members the meeting needs before it can vote.

Who can use one

Any member of Journey Church who is 18 or older. Each member fills out their own form, even if two members live in the same home.

How to do it

1. Get the proxy form at jrnycares.com. Print it, or fill it in on a phone or computer.
2. Pick your proxy: a Journey member you trust who will be at the meeting. Add a backup in case your proxy can't come or has to leave.
3. Mark **KEEP** or **REMOVE** next to each Deacon's name. Your proxy must vote the way you mark.
4. Print your name the way the church has it. Sign and date it with a pen, or draw your signature with your PDF app's Sign or Markup tool.
5. Email the signed form, or a clear photo or scan of it, **by Wednesday, October 21**, to info@jrnycares.com. Check that your marks and signature show. Can't email? Your proxy can send it for you.
6. Give your proxy a copy to bring to the meeting, and keep one for yourself.

> Journey Cares takes on-time forms to the Board's Secretary before the meeting and keeps proof.

Good to know

- The form covers only the October 25 meeting, including any later session of that meeting.
- Your proxy decides everything else: who to vote for as new Deacons, every other vote at the meeting, and anything you leave unmarked.
- Your proxy, or your backup, needs to stay until the last vote. The meeting may run several hours.
- **Your form is not secret.** The Board, the Journey Cares team and the people who count votes can see your choices.
- **Coming after all?** Tell the check-in table and vote in person. That cancels your proxy, so stay until the last vote.
- **Changed your mind?** Send a new form the same way, and give your proxy a copy. The newest one counts.
- **Missed October 21?** Send it anyway, right away.
- **Told your membership is inactive?** Fill out a form anyway. Your proxy still casts your vote.
- **Use this proxy form, not an absentee ballot.** An absentee ballot may not count on the removal votes.

This guide comes from members of Journey Church, not from the Board or the church office.